

# *Boiling Springs First Baptist Church*

## *Weekday Early Education*

The staff of Boiling Springs First Baptist Church Weekday Early Education would like to thank you for your interest in our program.

The Weekday Program of Boiling Springs First Baptist Church seeks to be a serving and ministering outreach of the church. The weekday program strives to provide a balanced program of early childhood education that fosters the physical, mental, emotional, social, and spiritual development of children. The preschool staff works to lay a foundation for the young child to help in his/her understanding of God, Jesus, the Bible, church, self, others and the natural world.

### **Preschool Application Process**

1. Please read the application procedures listed below.
2. Complete, in full, the following forms and return to the weekday office. A parent meeting will be required for all new students.
  - Enrollment Application
  - Health Record
  - Family Information Sheet
  - Early Arrival/Lunch Bunch Application if applicable (First month's fee is due upon enrollment in Early Arrival/Lunch Bunch)
  - Current South Carolina Certificate of Immunization (returning students will be notified if updated form is needed)
  - Copy of Birth Certificate (for new students only)
  - Copy of Social Security Card (for new students only)
  - DSS Form 2900 (required yearly)
3. The non-refundable registration fee per child must be submitted before application will be processed.
4. Upon receipt of all completed forms and applicable fees, application will be processed. Enrollment will not be granted until fees are paid and all forms are completed and returned.

### **Admissions Policy**

1. Application must be filled out completely and signed by a parent or guardian. Incomplete applications will not be accepted.
2. Application forms and all registration fees must be turned in to the weekday office before the application process will begin.
3. Students enrolling in the three year preschool and above must be potty trained and able to use the restroom unassisted. Diapers and Pull-ups are not permitted in the three year old preschool classes and above.
4. A parent meeting with the administration will be required for all new students enrolling in the weekday program.

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**ABOUT OUR WEEKDAY PROGRAM**

**Entrance Requirements-**Your child will be accepted into the weekday program on the condition that he or she is able to participate in all preschool program activities. We follow the guidelines set by the state regarding enrollment and date of birth. All children who attend the preschool classes must be the correct age on or before September 1, in order to enter their respective classes in August. **Children three and above must be potty trained. The preschool program reserves the right to dismiss any child, if after entering, he/she is unable to participate in group experiences or fees have not been paid.**

**The Staff-**All employees are active members of a local church and display Christ-like lifestyles and attitudes. Our staff believes it is their ministry to serve others through our weekday program. Our staff has a genuine love for children and their families. All staff members must complete fifteen hours of in service training per year and have been cleared by SLED to work with children.

**Preschool-**Preschool is offered for ages one through three years of age. Our preschool provides age-appropriate activities designed to lay a foundation for understanding God, Jesus, the Bible, church, self, family, others and the natural world. We concentrate on encouraging social and developmental skills for all our students. Other skills such as listening and language development will be built upon as well as concepts related to size, shape, and color. Pre-reading and math readiness skills will be practiced.

Our curriculum for the one to three year old classes is WEE Learn and A Beka. These Bible based curriculums focus on age appropriate activities that lay a strong foundation for learning.

**Kindergarten-**The goal of the four and five year kindergarten program is to provide a place where your child can explore, discover and learn many new things. We believe every child is an individual and is entitled to a program that will recognize his or her own individualities. We also hope to nurture within your child a desire and a love of learning. Our goal is to encourage them to grow not only socially and academically, but spiritually as well.

In our kindergarten program we concentrate on the social and developmental needs of our students so we are assured of their school readiness. We endeavor to tap the natural inquisitiveness of our students so that they have every opportunity to discover learning. Their relationship with the teacher, their fellow students, and Jesus Christ are nurtured so that they grow strong in themselves as they prepare to tackle the academic challenges set before them. In a small class size, each child has an opportunity to discover their individuality and set the groundwork for future learning.

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Our kindergarten program is a half-day program. Basic content areas include phonics, handwriting, numbers, reading and math readiness. We expand our standard curriculum to include science, social studies, music, art, computer, and physical education related activities.

The four year and five year old kindergarten includes, but is not limited to, A Beka Curriculum which is a Bible based curriculum providing a balanced scope and sequence of language skills that promote learning success for all ages.

**First Grade**-The first grade program at Boiling Springs First Baptist Church Weekday Early Education focuses on core subjects and academic achievement in accordance with each student's ability. In addition to the key skills taught in language arts, mathematics, Bible, history and science, students participate in art, music, health/physical education, computer lab, chapel, and library time. Although academics are the core of our mission, we recognize that a school environment offers unique opportunities for a well-rounded social, spiritual and emotional life. Our goal is to provide a balanced program of childhood education that fosters the physical, mental, emotional, social, and spiritual development of children.

**Early Arrival**-Before school care is offered to students enrolled in the two year old class through the first grade. Hours for early arrival begin at 7:30. Children will watch videos and socialize with friends prior to school starting. This program is limited to the number of students we can accept and is on a first come/first serve basis. If you wish to withdraw your child from the program, we must receive notice in writing or your child will continue to be enrolled and tuition will be billed monthly for this program. Please see the enrollment form for pricing information.

**Lunch Bunch**-After school care is offered to students enrolled in the two year old through the five year old classes. Hours for extended care are 11:30-2:00. Children bring their own lunch, play with friends, engage in educational activities, and are allowed to rest quietly. Due to the increase in allergies, no peanut butter or peanut products should be brought in lunch boxes. Prior arrangements must be made in order to attend the extended care program and an enrollment form must be completed. This program is limited to the number of students we can accept and is on a first come/first serve basis. If you wish to withdraw your child from the program, we must receive notice in writing or your child will continue to be enrolled and tuition will be billed monthly for this program. Please see the enrollment form for pricing information.

**Tuition**-Tuition is divided into ten equal payments and is due on the first of each month August through May. If the full monthly payment is not received by the 10<sup>th</sup> of the month a \$15.00 late fee will be added to your child's account. Tuition is not refunded for absences or illness. If your child attends any part of the month you will be charged the full tuition price for that month.

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Your child will be enrolled and tuition will be charged until we receive notice in writing from you that you wish to withdraw your child from the program.

**Discounts-**If you have two or more students enrolled in our weekday program you will receive a 10% discount on tuition for each child. Regularly attending members of Boiling Springs First Baptist Church will receive a 10% discount on tuition. (Members who are not registered in the church office as members do not qualify. Members who do not attend do not qualify for discount.) A 15% discount will be given to church members who have two or more students enrolled. This discount does not apply to early arrival or late stay tuition.

**Registration Fee-**Registration fees are due upon enrollment. Applications will not be processed unless the registration fee is included. Registration fees are completely non-refundable.

**Playground-**It is our policy to have playground time every day the weather permits. If for some reason your child cannot go outside, please make arrangements with your child's teacher to pick up your child prior to playground time.

**Arrival/Dismissal-**All classes begin at 8:30 and dismiss at 11:30 except for the K-5 class which begins at 8:30 and dismisses at 12:30. Late pick up fees will be charged starting 10 minutes after the scheduled pick up time.

**Late Pick Up Fees-**If your child is picked up 10 minutes after their scheduled dismissal time your child's account will be charged \$10.00 and charged \$1.00 for each additional minute your child is late. This fee will be added to your child's monthly tuition bill.

**Student Handbook-**Additional information about our weekday program will be in our student handbook. Handbooks will be given out prior to the first day of school.